



# IVYBRIDGE TOWN COUNCIL

Town Clerk  
Jonathan Parsons

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## POLICY & RESOURCES COMMITTEE

Dear Councillor

You are summoned to attend a remote meeting of the above named committee from your own premises on **Monday 8<sup>th</sup> March 2021 at 7.00 p.m.** The business that is to be transacted at this meeting is set out below.

If you are unable to attend please email or telephone the Town Hall as soon as possible.

Please note that due to Covid-19 this meeting will take place as a Zoom meeting.

Members of the public who would like to observe the meeting may do so by the following link: <https://www.ivybridge.gov.uk/youtube>

Thank you.

## AGENDA

- PR20/57      **APOLOGIES:** To receive any apologies for absence.
- PR20/58      **INTERESTS TO BE DECLARED:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Town Clerk within 28 days of the change.
- PR20/59      **ACCOUNTS FOR PAYMENT:** To endorse the accounts paid by cheque and BACS plus the summary of direct debit payments for the period 1<sup>st</sup> January 2021 to 28<sup>th</sup> February 2021 (copy attached) and to agree to pay the annual Information Commissioners Office (ICO) charge by Direct Debit.

***Policy and Resources Committee Members:***

***Councillors, Mrs A Laity (Chairman), Mrs S Hladkij; Mrs K Pringle, P Dredge; A Khong, T Parsons; and R Wilson.***

- PR20/60      **INCOME AND EXPENDITURE ACCOUNTS:** To consider a report on the accounts for the period to 31<sup>st</sup> January 2021 (copy attached).
- PR20/61      **DEBTORS UPDATE:** To note the aged debtors report (copy attached).
- PR20/62      **ACCOUNTS COST CENTRE CHANGES 2021-2022:** To consider a report on proposed adjustments to the accounts cost centres.
- PR20/63      **REVIEW OF RESERVES:** To consider a report on the allocation of reserves at the end of the 2020-2021 financial year and a new Reserves Policy.
- PR20/64      **ASSET REGISTER:** To note the proposed update to the asset register for the end of year 2020-2021.
- PR20/65      **HEALTH AND SAFETY:** To note the regular update from the Assistant Town Clerk (report attached).
- PR20/66      **HEALTH AND SAFETY POLICY:** To agree the updated Health and Safety Policy.

**IN COMMITTEE - THE FOLLOWING ITEMS WILL BE IN CONFIDENTIAL SESSION  
DUE TO THE NATURE OF THE BUSINESS TO BE TRANSACTED**

- PR20/67      **UPDATE AND INFORMATION:** To receive a report and agree progress concerning the ongoing projects (copy attached).

Signed:.....  
Town Clerk

Dated: 2<sup>nd</sup> March 2021

***Policy and Resources Committee Members:***

***Councillors, Mrs A Laity (Chairman), Mrs S Hladkij; Mrs K Pringle, P Dredge; A Khong, T Parsons; and R Wilson.***